



Aires Offer Checklist

Keep in mind the Aires broker package is part of the contract. Must return both for execution. Transferees do NOT sign any purchase contract or addendum as it will compromise benefits.

	Submit all offers to the Policy & Property Consultant	
	The State Purchase & Sale Agreement	Showing Aires as the Seller signed by the Buyer.
	Aires Addendum to Purchase & Sale Agreement Pages 1-3	Page 1- Provide the date when the contract is signed and the Buyer's full name. Page 2- Provide the sale price. Title company is noted here. Page 3- Buyer's signature and date required.
	* NO MODIFICATIONS ALLOWED ON THE AIRES	ADDENDUM TO PURCHASE & SALE AGREEMENT*
	Buyer initials every page starting with Page 4	Buyer initials on the bottom right hand corner.
	Buyer signs, initials & dates where required	These disclosures are marked with a red X.
	Aires Inspection Reports	Buyer initials on the bottom right hand corner.
	Copy of the Earnest Money Check	
	Pre- Approval Letter	If Buyer is obtaining a loan.
	Proof of Funds Required	If it's a cash offer.

Please note: If the Buyer's offer is contingent on their home selling, Aires will need to see their offer and any other offers associated with the sale.

Inform the Buyer: Aires may need two business to review and complete the internal process before sending back a signed agreement.

Aires will need the transferee to sign our Aires Offer to purchase their home and execute a new listing agreement between Aires and your Broker before we can sign the outside offer.

Please review all documents for compliance prior to sending to Aires.