

## HECM Utility Inspection Appointment Request

Fannie Mae REO ID \_\_\_\_\_ Date Submitted \_\_\_\_\_

Requested Appointment Date \_\_\_\_\_ Requested Appointment Time \_\_\_\_\_

Property Address \_\_\_\_\_

Listing Agent Name \_\_\_\_\_ Listing Agent Phone # \_\_\_\_\_

Listing Agent email \_\_\_\_\_

Selling Agent Name \_\_\_\_\_ Selling Agent Phone # \_\_\_\_\_

Selling Agent email \_\_\_\_\_

Seller will not turn on any utilities on the property for use in buyer's inspections. If Purchaser wants to utilities on during inspection, the cost to connect utilities and any charges for service will be solely at the expense of the Purchaser. Any actions required to turn on the water or other utilities will be performed by the Purchaser's contractor. The condition of the property may not support the connection of utilities and no repairs will be done by the Purchaser or Seller to make the property available for connection.

A contractor from National Field Network ("NFN"), our Property Preservation Vendor, will oversee and manage the Purchaser's contractor to ensure the property is protected. NFN's contractor will remain at the home until the Purchaser's inspection is complete to ensure all utilities have been turned off, will re-winterize if necessary, and secure the home. NFN will not introduce water into the plumbing system or light pilot lights.

The Purchaser must make arrangements to have utilities disconnected after inspection is completed. The Listing Agent will be responsible for ensuring all utilities have been disconnected.

Any additional inspections, outside of the allowed inspection period will require approval from Fannie Mae and will need to be accompanied by NFN's contractor if utilities are required.

Utility inspection appointments should be scheduled with at least 48 business hour notice to NFN. If there is less than 48 business hour notice, NFN cannot guarantee that the requested time can be accommodated. In order to schedule utility inspections, this form must be completed and emailed to [ui.fnma@nationalfieldnetwork.com](mailto:ui.fnma@nationalfieldnetwork.com) and the listing agent. Unless otherwise notified, NFN will be present at requested date and time. All communication related the utility inspection should be done through [ui.fnma@nationalfieldnetwork.com](mailto:ui.fnma@nationalfieldnetwork.com).

**Note: It is preferred that all inspections are scheduled Monday through Friday. Weekend inspections are acceptable but with the contingency that all utilities are operable and all parties have confirmed attendance by close of business the Friday before scheduled inspection.**