

Purchase Contract Check List

- Date: _____ Executed Purchased Agreement: _____
- Property Address: _____
- Buyer/Buyer's Name Verification: _____
- Buyer/Buyer's Name Verification: _____
- Sales Price: _____ Loan Rate: _____ Escrow Period: _____
- Type of Sale: _____ Type of Contract _____
- Disclosures: Disclosure of Agency _____ Buyer Advisory _____
Wood Destroying _____ Short Sale Addendum _____
REO Advisory _____ Trust Advisory _____ Probate Advisory _____
- Real Estate Company: _____
Selling Agent's Name: _____
Cell Phone #: _____ Email: _____
Agent's License Statue on DRE: _____
- Short Sale Processing Fee Addendum (if applicable): _____
- Mortgage Company: _____ Direct Lender: _____
- Loan Officer: _____ 1099 _____ W2 _____
Telephone #: _____ Email: _____
Loan Type: FHA ___ VA ___ Eligibility Certificate # _____ CONV _____
Tax Returns Reviewed by Lender: Yes _____ No _____
- Copy of Earnest Deposit Check/Amount: _____
- Fico Scores: _____ Date of Credit Report _____
- Proof of Reserves Amount: _____
- Requested Closing Cost Amount: _____
- Termite: _____ Home Warranty: _____ Amount: _____