

How to Submit an Offer On www.ChicoHomeSearch.net

Want to know the best way to make sure your offer is handled efficiently? Submit to our website. We handle a large volume. The system ensures that your offer doesn't fall through the cracks, and is addressed as expediently as possible.

Once you've used the system, you'll find the process can be completed in under 2 minutes. It's 2 minutes well spent!

1. Go to www.chicohomesearch.net
2. Go to "[Online Offer Submittal](#)." (Top left of page)
3. Scroll down to find your property. (There are usually a lot of listings. *Use the scroll bar to the right of the table to get all the way to the bottom of the list*).
4. Click "Submit offer."
5. Fill out the form. MAKE SURE EACH QUESTION IS ANSWERED or fill in 0.

****** If you've used our site before, you may find that once you start typing, your agent and lender info may auto fill, saving you time!!

6. Use the comment section to add further info or clarification of terms.
7. Hit "Select Files" to browse to the docs you would like to upload from your computer.
 - a. You can upload 5 separate files.
 - b. Many agents resize their file and upload the whole 40+ pages at one time.
 - c. Small files upload better than huge ones.
 - d. If you absolutely cannot get your file to upload, you can fax to 530-899-7425 or email to sandi@sandibauman.com. Just click the appropriate box to indicate how you are providing your docs.
8. Hit "Submit." (bottom of the page)
9. Scroll back up until you see the property address. If you've made errors and the form didn't submit, it will tell you why in **RED**. You'll need to correct the error and hit submit again. An example:

Purchase price must be greater than \$0.00

10. Once your offer is received and we've confirmed that we have all needed forms and info, you will receive a confirmation email. If you haven't heard back within 24 hours, please feel free to contact us.

