



PLEASE FOLLOW INSTRUCTIONS:

In order to have your offer submitted to the seller, you must submit the following:

(NO EXCEPTIONS)

1. CAR form completely filled out, legible copy and date correctly
2. Source of funds dated within 30 days, if names are different than offer, then an explanation will be needed
3. Copy of Deposit Check or Wire box to be marked on offer
4. First page of FICO scores
5. DU/LP approval
6. Pre-Approval Letter dated within 30 days, must contain loan officer name, number and email address
7. Please complete and submit **“Offer Summary”** with your offer.

IN ORDER TO AVOID YOUR OFFER GETTING LOST,

“DO NOT” FAX OFFERS TO OFFICE FAX NUMBER (951) 271-3111

Please e-mail your offers and supporting documents to offers@sofiachacongroup.com . Please include address of property on e-mail subject line. You will receive an email confirming receipt.