

RENTAL APPLICATION

Move In Date: _____

Please provide all of the information requested below. Incomplete information can delay the processing of your application.
PLEASE PRINT CLEARLY.

OCCUPANT(S)

Email: _____

Email: _____

Name _____ Co-Applicant _____

SS# _____ DL# _____ SS# _____ DL# _____

Date of Birth _____ Date of Birth _____

Phone: Home (_____) Phone: Home (_____)

Work (_____) Work (_____)

Any other occupants (Name, Age, Relationship)

NAME	AGE	RELATIONSHIP	NAME	AGE	RELATIONSHIP
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

EMPLOYMENT HISTORY

Current Employer _____

Address _____

Supervisor _____ Phone (_____)

Gross Monthly Salary _____ Position _____ How Long _____

Co-Applicant's Employer _____

Address _____

Supervisor _____ Phone (_____)

Gross Monthly Salary _____ Position _____ How Long _____

RENTAL HISTORY (No Less Than Two Years)

Present Address _____

Rent _____ Own _____ Number _____ Street _____ Apt# _____ City _____ State _____ Zip _____
Rental/Mortgage Amount Paid Monthly _____ From/To _____

Reason for leaving _____

Landlord Name/Mortgage Co. _____ Phone # (_____)

Previous Address _____

Rent _____ Own _____ Number _____ Street _____ Apt# _____ City _____ State _____ Zip _____
Rental/Mortgage Amount Paid Monthly _____ From/To _____

Reason for leaving _____

Landlord Name/Mortgage Co. _____ Phone # (_____)

Previous Address _____

Rent _____ Own _____ Number _____ Street _____ Apt# _____ City _____ State _____ Zip _____
Rental/Mortgage Amount Paid Monthly _____ From/To _____

Reason for leaving _____

Landlord Name/Mortgage Co. _____ Phone # (_____)

BANKING REFERENCE

Name _____ Phone # (_____) _____

Address _____
Number Street City State Zip

Account # _____ Checking _____ Savings _____ Balance _____

PERSONAL REFERENCES

1) _____
Name Number Street
City State Zip Relationship Phone #

2) _____
Name Number Street
City State Zip Relationship Phone #

OTHER INFORMATION

Pets (describe) _____

Water-filled Furniture (describe) _____

Vehicles/Boats to be parked on premises (make/model/year/license no.): _____

In the past, have you been delinquent in paying rent or other financial obligations? If Yes, Explain: _____

In the past, have you failed to perform any obligation of a rental agreement or have you been a defendant in an eviction lawsuit?

If yes, Explain: _____

The information on this application is true and correct to the best of my knowledge. I hereby authorize _____ or its agents to verify the above information and obtain either a consumer or investigative credit report from Contemporary Information Corp. I understand that the \$ _____ fee for verifying this rental application is not a deposit, will not be applied to any rent, or refunded even if the application to rent is declined.

ALL APPLICANTS MUST SIGN BELOW:

SIGNATURE: _____ DATE _____

SIGNATURE: _____ DATE _____

FOR OFFICE USE ONLY

NOTE: Advise the applicant to authorize employers, banks, and landlords to release all relevant information to Contemporary Information Corporation.

Remarks: _____

Move in Date _____ Unit # _____ Unit Type _____ Rent \$ _____

Advise Applicants _____

Not Accepted: Reason _____

Rental Application – Requirements for Submitting a Complete Application

The rental application is attached. This can also be filled out online and then printed out at www.unitedamericarealty.com. The application is under the tab "Property Management" Link. Application must be signed authorizing United America Realty to run a credit & background check. The fee for anyone 18 and over is \$35 each. We accept cash, money order, and cashier's check made payable to United America Realty or a wire transfer. Details of wire transfer will be provided on request.

To process your application the following documents are required to be submitted.

- Copy of 2016 W-2/1099 & Federal Tax Return 2016/2015 (first two pages only).
- If self employed, then proof of income in form of bank deposits.
- If employed, last two month's pay stubs.
- Copy of last two months bank statements.
- Copy of Driver's license/State ID card.
- If you have any pets and the property allows pets, details of the pets, including approximate size and weight, must be submitted with the application.

Documents required before the property is handed over to you.

- As a condition of the lease you will be required to carry a renter's insurance policy naming the property owner as additional insured. Proof of Insurance is required **BEFORE** the property is handed over.
- For pets, documentation to show all vaccinations/inoculations are up to date.
- At the time of lease execution you will be required to pay the security deposit and first month's rent in the form of liquid funds (cashier's check, wire transfer & money order). Thereafter, the monthly rental payments can also be by personal check.

Do be aware that incomplete applications will not be processed. This includes where either the information in the rental application is not fully filled out or all required documents are not submitted.

If there are any questions do let us know.