Fannie Mae Offer Instructions

Please follow these instructions when submitting an offer:

- • To submit offers go to www.homepath.com find the property and click the ‘make an offer button”. The correct Fannie Mae contract will populate after you input all the required fields. Only execute the documents provided, DO NOT have the buyers sign an RPA or any CAR forms. Fannie Mae will not accept any CAR forms.
- • Refer to the seller as “Fannie Mae,” not FNMA or Owner of Record
- • Seller credits must be specified as a dollar amount, NOT a percentage.
- • Any up front repairs or inspections you want, you must specify an amount. Like “$1,000 for septic”. Do not just say “Seller pay for septic inspection”
- • Email proof of funds and/or pre-approval letter to Gpassi@c21selectgroup.com (this is important, the seller always asks if I have this on file)
- • Be advised that Fannie Mae will not look at ANY offers until the 4th day on the market, and no investor offers until the 21st day on the market. Go to www.HomePath.com to verify time frame. (Investors are any buyers that do not intend to occupy the property, or any buyers that own another property.)
- • All owner occupied offers MUST be accompanied by an Owner Occupant Certification. Without this form signed, Fannie Mae will not consider your offer. This form will populate in Homepath when you are submitting your offer.
- • The buyers name MUST match exactly to the loan documents etc. and do not add a buyer after the offer is accepted, make sure to add all buyers up front. This is very important so please double check the spelling, (middle initials etc) and make sure the names are correct, we will not change this after the offer is accepted.

If you have any questions, please contact listing agent Thanks Again. We look forward to working with you!

Gurnam Passi REALTOR ®

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Century 21 Select Real Estate.