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Soft-Story Seismic Retrofit

The City of Burbank aims to promote public welfare and safety through the implementation of a Mandatory Soft-Story Seismic Retrofit program for vulnerable residential buildings.

Soft-Story Seismic Retrofit - ADOPTION

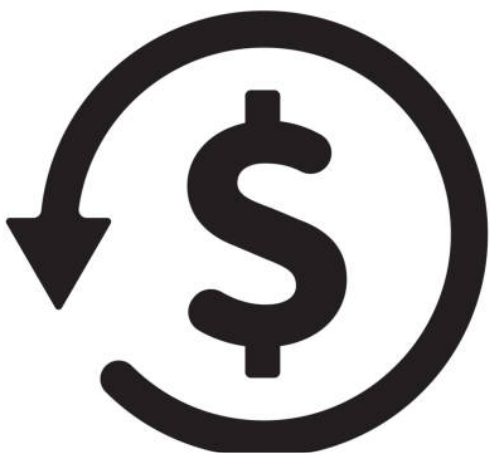
On Tuesday, December 10th, 2024, Burbank City Council unanimously voted to adopt a Mandatory Soft-Story Seismic Retrofit Ordinance. This is a significant achievement that demonstrates the City of Burbank's commitment to enhancing public safety and ensuring the resilience of our community in the face of seismic risk. By addressing soft-story vulnerabilities, the City of Burbank has taken an essential step toward creating a safer built environment. The Ordinance will go into effect January 10th 2025.

Vulnerable buildings are identified by the following criteria:

- Wood-framed buildings comprised of 2 stories or more
- Constructed under building code standards enacted prior to January 1, 1978
- Possess a weaker first floor that is characterized by having large openings along the building perimeter such as garage openings or tuck-under parking.



Screening Due by 1/12/2026



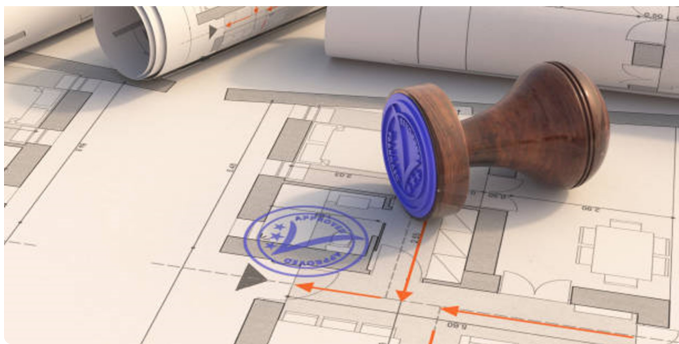
100 % Permit Refund Incentive by 7/10/26



50 % Permit Refund Incentive by 1/10/2028



Submit Retrofit Plans by 1/11/2027



Building Approval by 1/10/2028



Permit and Construction by 1/10/2029



Complete Construction by 1/10/2030

Burbank is joining a small group of municipalities that have adopted similar measures to safeguard their residents. They City's initiative will serve as a model for yet more municipalities in the region to follow.



Building Owner Road Map For Compliance:

[Road Map For Compliance with Ordinance](#)

Timeline for Key Milestones:

Compliance Order Date: January 10, 2025

1. Submit [Screening Form](#) - January 12, 2026
2. Submit Engineered Plans - January 11, 2027
3. Secure Approval of Plans - January 10, 2028
4. Secure Building Permit - January 10, 2029
5. Complete Construction - January 10, 2030

Link to ordinance:

[Mandatory Soft-Story Seismic Retrofit Ordinance](#)
[Screening Form](#)

Incentives

Screening Form

Frequently Asked Question (FAQ)

Helpful Resources

Community Meetings

LOCATION, HOURS, & CONTACT INFORMATION

Location:
Community Services Building
First Floor
150 N. Third Street
Burbank, CA 91502

Public Counter Hours*
Monday - Thursday
8:00 a.m. - 3:30 p.m.

Friday
8:00 a.m. - 3:00 p.m.

Closed for Lunch
12:00 noon - 1:00 p.m.

***Last tickets issued 15 minutes prior to lunch break and closing.**

Contact:
Building Permits/Plan Check
[\(818\) 238-5220](tel:(818)238-5220)
building@burbankca.gov

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