



**Linda Chicas**

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## **LEASE/ RENTAL CHECK LIST**

Thank you for applying for this property! Please include with your application:

- ☐ Signed Agency Disclosure
- ☐ "Application to Rent/Screening Fee" Application Filled Out Completely. Initial first page, sign middle of second page. OK to leave screening fee section blank.
- ☐ Scanned copy or cell phone photo of Driver's License or Government Issued Photo Identification
- ☐ Email address for each person applying
- ☐ Optional: Cover letter with background information on the prospective tenant(s) and explanation if there are credit issues.
- ☐ If submitting for pet, email or text photo of pet(s) showing face and body of pet(s).
- ☐ 2 months' paycheck stubs
- ☐ 2 month's bank statements

If self employed:

- ☐ Copies of (2) Months Bank Statements AND
- ☐ Previous Year's Tax Return or 1099
- ☐ Please redact/ black out account numbers and social security numbers.

Screening: You will be asked to run a credit, criminal back ground and eviction check on-line through [www.CAR.MySmartMove.com](http://www.CAR.MySmartMove.com). It is to be completed by every person 18 year and older. MySmartMove.com is a TransUnion product and using it will not affect your credit score. Cost is \$28.50 per adult. I will email you a request to run these reports after I receive your application.