

PLEASE FOLLOW INSTRUCTIONS:

In order to have your offer submitted to the seller, you must submit the following:

(NO EXCEPTIONS)

- 1. CAR form completely filled out, legible copy and date correctly
- 2. Source of funds dated within 30 days, if names are different than offer, then an explanation will be needed
- 3. Copy of Deposit Check or Wire box to be marked on offer
- 4. First page of FICO scores
- 5. DU/LP approval
- 6. Pre-Approval Letter dated within 30 days, must contain loan officer name, number and email address
- 7. Please complete and submit "Offer Summary" with your offer

IN ORDER TO AVOID YOUR OFFER GETTING LOST,

"DO NOT" FAX OFFERS TO OFFICE FAX NUMBER (626)598-3980

Please email your offers and supporting documents to <u>visionteamoffers@gmail.com</u>. Please include address of property on email subject line. You will receive an email confirming receipt.