

Lease Application Submission Requirements

To ensure a smooth application process, please provide the following:

1. **Rental Application & Credit Score** – Click the MLS link to apply, or provide your client's email, and we will send the application link. If they do not have a credit report, we can provide a link for one at a cost of \$40 or provide a clear and signed CAR application plus a complete Credit Report with Credit Scores.
2. **Proof of Income & Employment** – Submit the two most recent pay stubs, W-2s, 1099s, or tax returns.
3. **Bank Statements** – Provide the two most recent bank statements.
4. **Identification** – A copy of each applicant's driver's license.
5. **Cover Letter** – Include background details on the applicant's situation. If there are credit report concerns, provide a clear explanation.
6. **Pet Information (if applicable)** – List the pet's type, weight, sex, and age, and include a photo.
7. **Lease Details** – Specify the offered rent amount, lease start date, and lease term.

Providing all required documents upfront helps streamline the review process.