

**EXPERIENCE COMMUNITY YOUR WAY**  
WITH SECURE AND FLEXIBLE OPTIONS TO PAY ONLINE.



TownSq was developed to keep you easily connected with your neighbors and community. Through our collaborative tools you can:

- Connect with neighbors in community forums
- Participate in community polls
- Get up-to-date community news and events

Not only is it easy to connect with your neighbors, but with TownSq, paying assessments is fast and flexible—pay online instantly with a one-time payment or set up recurring payments with autopay.

\*Not available in all markets

**WHY WAIT?**

Join more than 6 million homeowners powered by TownSq today. Login or register now on iOS, Web or Android.



RECEIVED JUL 25 2022

Please send payments to:  
Cape La Jolla Gardens Homeowners Association  
c/o The Prescott Companies An Associa Company  
PO Box 51416  
Los Angeles CA 90051-5716

**Unit Address**  
8587 Via Mallorca #D

Account ID	As Of Date	Due Date	Amount Due
7801812021	07/11/2022	08/01/2022	440.41

(800) 404-0141 |

Description	Charges	Payment	Balance	Reference
05-31-2022 Opening Balance	0.00		0.00	Prior Activity
06-01-2022 HOA Assessment	390.41		390.41	Monthly Charges
06-01-2022 Parking/Garage Asmt	50.00		440.41	Monthly Charges
06-13-2022 Lockbox Payment		-440.41	0.00	20249206
07-01-2022 HOA Assessment	390.41		390.41	Monthly Charges
07-01-2022 Parking/Garage Asmt	50.00		440.41	Monthly Charges
07-01-2022 Lockbox Payment		-440.41	0.00	20262887
08-01-2022 HOA Assessment	390.41		390.41	Monthly Charges
08-01-2022 Parking/Garage Asmt	50.00		440.41	Monthly Charges

Vendor # v0028632  
Property # 99AA00208  
Inv Amount \$ 440.41  
Descr: Aug 2022 HOA act 7801812021  
GL Code: 58425 Pay from:  Income  Principal

Special Handling:

**Payment Options**

- To view your account, make a one-time payment or schedule recurring payments, simply:
1. Login to TownSq via the app or at <http://www.townsq.io>
  2. View your account balance and click 'make a payment' at the top of the feed
  3. Add your preferred payment method (credit card or ACH) to our secure environment
- NOTE: If you prefer to pay via mail, please send your payment to the remit address below.

Any payment received after the due date may be subject to penalties. In the event you do not receive your statement prior to the due date payment is still due on the due date. If your account has a past-due balance you may incur additional charges. Depending on mailing schedules please note that your last payment may not necessarily be reflected on this statement. To find your current balance please log in to TownSq on your desktop or mobile device.

TO ENSURE PROPER CREDIT PLEASE DETACH AND RETURN WITH YOUR REMITTANCE

OPT1401EAS

Make Check Payable To: **Cape La Jolla Gardens**

Account ID	As Of Date	Due Date	Late On
7801812021	07/11/2022	08/01/2022	08/16/2022

Amount Due  
440.41

Enclosed

Cape La Jolla Gardens Homeowners Association  
c/o The Prescott Companies An Associa Company  
PO Box 833805  
Richardson TX 75083



1-808-3000

PRESORTED  
FIRST-CLASS  
U.S. POSTAGE  
PAID  
OPTIMAL  
OUTSOURCE

ECO FRIENDLY ENVELOPE! Open Carefully! This is Your Return Envelope For Your Association Dues!

Cushman & Wakefield  
Bank of America Trust  
575 Mary Ville Centre Dr Suite 511  
Saint Louis MO 63141

Remit to:  
**Cape La Jolla Gardens Homeowners Association**  
c/o The Prescott Companies An Associa Company  
PO Box 51416  
Los Angeles CA 90051-5716

0985 00780129 0000007801812021 9 00044041 00000000 4



# THE PRESCOTT COMPANIES

An Associa® Company

Whether it's helping you manage your community or manage your day, as your community management partner, our priority is to ensure convenience at every turn. That's why we offer simple, flexible ways for you to pay your assessment.



Choose from our convenient payment options.



Making payments is fast, flexible and secure when you use TownSq. To manage your account and pay assessments, visit [www.townsq.io](http://www.townsq.io) or download the app and register with your zip code and account ID located on your statement. **NOTE:** TownSq not available to all communities.



If remitting your payment by mail, carefully read the tips below:

- Checks or money orders should be made payable to your homeowners association and include your account number on the memo line. Please also detach and include your coupon with your payment.
- The envelope in which you received your statement can be reused to submit your payment. Payments are processed most efficiently when mailed in the original envelope along with your coupon.
- All payments should be mailed to the below address. Please do not mail checks to branch offices or other locations as this may cause a processing delay resulting in late and/or collection fees.

Cape La Jolla Gardens Homeowners Association  
c/o The Prescott Companies An Associa Company  
PO Box 51416  
Los Angeles CA 90051-5716

- The PO Box address provided above is for billing purposes only. No other communications are to be sent to that address. See branch website for physical address.
- Payments are posted by the date they were received. We do not accept postdated checks.
- **EXCEPTIONS: (1) Special delivery mail (express, overnight or certified), (2) endorsed checks, and/or (3) disputed amounts will not be accepted via the PO Box and therefore must be sent to our office address:**

The Prescott Companies, An Associa Company  
5950 La Place Court, #200  
Carlsbad CA 92008

Please allow time for your payment to be forwarded to the PO Box to prevent late and/or collection fees. And, any written communications concerning disputed amounts, including any checks or other payment instruction (i) sent in an amount less than the full amount due marked "Paid in Full," (ii) tendered with other conditions or limitations, or (iii) otherwise tendered as full satisfaction of a disputed amount should be included.



Questions? Please post any general inquiries or correspondence as a request on TownSq or contact your branch at (800) 404-0141.

Attention Residents. Upon the sale of property in your community, your management company may charge two settlement fees in exchange for services that it performs in connection with the sale: a processing fee and a post-settlement fee. The processing fee reimburses your management company for information that it provides to title agents, buyers, and sellers upon request prior to settlement, including the current balance of any fees and/or assessments due to the association, general fee/assessment information (amount, frequency, due date, and identification of any late fees and/or special assessments), information regarding utilities, and disclosure of any pending litigation involving the association. Additional information may also be provided upon request, such as the association's governing documents, its budget and annual financial report, its insurance information, and other general information relating to the association. The amount of the processing fee varies depending upon the information requested and the turnaround time for the order. The post-settlement fee reimburses your management company for services that it provides after the settlement, including closing the seller's account, updating its records to reflect new ownership, preparing and providing a welcome package for the new owner, and providing keys, pass codes, and/or other devices for access to common areas, where applicable.