



FIRST LA JOLLA CONDOMINIUM: Construction has started on this five-story apartment house at 800 Prospect St., a project involving an investment of nearly \$1.5 million. The 30 apartments, ranging

from single to three-bedroom units, will be sold under the condominium ownership concept, prices ranging from \$40,000 up to \$70,000. The name is Park Prospect.

(San Diego Union, October 1963)

## House Rules

Revised December 2016

## **PARK PROSPECT**

### **House Rules**

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### Introduction:

Owners and residents are entitled to enjoy the use of their Units and the Common Areas. This right is accompanied by responsibilities to other Owners and residents. In condominium living, rights and privileges end where they begin to interfere with another person's peace, quiet, enjoyment, and privacy. Everyone should freely and voluntarily exercise the utmost consideration for each other at Park Prospect and cooperate with the Board of Directors ("Board") in making Park Prospect a pleasant and delightful place to live.

The following rules ("Rules") have evolved since inception of Park Prospect as a guide to happy living here. These Rules are in addition to the covenants, conditions, and restrictions set forth in the Amended and Restated Declaration of Covenants, Conditions and Restrictions of Park Prospect recorded on April 7, 2011 ("Declaration"). Terms in these Rules have the same meaning as in the Declaration. Owners are responsible for complying with all Association Governing Documents.

During such time as the Board delegates property management to a management company ("Manager"), Owners should contact the Manager in lieu of any member of the Board notwithstanding instructions to contact them in these Rules. The Manager's contact information is posted in the Common Area and included in communications from the Board to the Owners.

Out of respect for homeowners, the Association asks for your cooperation but the law requires the Association couch many of these Rules in mandatory language.

Balconies: Please report any fault or defect in balcony rails to the Board immediately.

### Building Maintenance:

1. Our Janitor has been assigned specific daily tasks to maintain the common areas during the time set forth below for Work Hours.
2. Any common area building matters you wish to bring to the attention of the Janitor should be reported on the Bulletin Board and signed by you
3. The Janitor is available for personal chores on weekdays at mutually agreeable times and is to be compensated by you at a mutually agreed price.
4. Suggestions, recommendations and complaints will be given consideration by the Board of Directors when delivered in writing and signed by you.
5. Before leaving your Unit for more than a day, please check all plumbing fixtures, especially the toilet, for any leaking, and make certain that all appliances are turned off, especially the stove.

Bulletin Board: Obtain approval from the Board before using the bulletin board unless you are posting a small note to the Janitor or about your moving or remodeling.

Cooking Odors: Use the ventilating fans in the kitchen ceiling whenever you cook and avoid unpleasant odors.

Earthquakes: In case of an Earthquake, please lie beside a table, desk, bed or in an interior corner; stay calm and help to calm others; and turn on your battery operated radio to any local AM or FM station to receive reports and information. Please DO NOT run outside, use the stairs, use the elevator, or use the telephone except to report a fire or casualty.

Elections: Rules on Elections are set forth in Exhibit "A".

Elevator:

1. If the elevator does not operate, notify the Board and our 24-hour repair service will be called.
2. If the elevator fails while you are a passenger, ring the alarm bell to alert someone in the building. If no one responds to the alarm within 5 minutes, then open the call box below the push buttons, which will automatically connect you to the emergency elevator company.
3. DO NOT "hold" the elevator except when the moving in or out of furniture, equipment, appliances, or remodel materials is involved, and then hold it only long enough to move those items between the hallway and the elevator (not between the Unit and the elevator or the outside door and the elevator).
4. Elevator protection must be used whenever necessary to protect it, particularly when moving or remodeling. Wall and floor pads are hidden under the rear first floor stairwell and must be restored so they are not visible. The elevator must be cleaned immediately after such use.

Front Door Entry System:

Our front entry system operates in conjunction with your telephone and is similar to that used by most condominiums in La Jolla. Instruct your visitors to find your name on the entry box and then push the call button firmly. The telephone number pressed will ring. After you have identified the visitor, push # 61 on your phone and the door will automatically unlock so your visitor can enter the building.

Finances:

1. Monthly maintenance checks are due and payable on the first day of each month and are past due after the fifteenth day of the month. Monthly statements are mailed as a convenience only.
2. All checks are to be made payable to "Park Prospect" and either dropped in the Board of Directors box located in the laundry area or mailed to the current Manager.
3. Special assessments are due and payable thirty days after notice of the assessment is given.
4. Monthly dues and special assessments that are delinquent by more than fifteen days may be subject to the maximum amount of late charge allowed by law.

Fire Regulations:

Please: familiarize yourself, your family, tenants or guests with the location of the following fire regulations, evacuation procedures, fire protection information and fire-fighting equipment in the building; in case of a fire, call the Fire Department, telephone #911 (do not assume that someone else has reported it); pull the nearest Simplex Fire Alarm pull box which is located on the hall wall to the left of the "E" Unit on each floor; close all doors; use stairs only, if advised to evacuate; listen for emergency announcements; try to extinguish a small fire using the nearest fire extinguisher located inside the fire hose door; keep a flashlight handy to use in case of power outage; keep a cup of baking soda or fire extinguisher near the electric stove to douse a grease fire on top of the stove or in the oven; DO NOT use the elevator, break windows, open hot doors, panic, or go back to your Unit for something you forgot after leaving.

Fire Evacuation Procedure:

1. There are two interior stairways for the residential floors. The rear stairway is protected by fire doors on all five floors and lead to the North catwalk on the first floor. The front stairway is protected by fire doors on all five floors and lead to the Prospect Street porch on the first floor.

Either of these stairways may be used if ordered to evacuate, depending on the situation, or the nature of the fire, and instructions from the firemen. The local fire department has our fire escape plans on file.

2. The third method of evacuation to be used when your own doorknob to the hallway is hot is out to the balcony and catwalk where one may be rescued by the firemen. DO NOT JUMP. Note that sprinklers protect the catwalks and balconies on the North side of the building.
3. Please listen for evacuation instructions by loud speaker or bull horn from firemen and obey them.

#### Fire Equipment in the Building:

1. A Simplex Fire Alarm pull box is located on the hall wall to the left of the "E" Unit on all five floors and opposite the elevator on the garage level. Any one of these pull boxes will activate a fire alarm on all floors, but does not call the Fire Dept.
2. The nearest Fire Department water hydrant is located on the corner of Prospect and Eads Streets opposite our front entrance.
3. There are two fire extinguishers and two hoses located on each floor, one on the North wall and one at the West end of each corridor inside the steel boxes marked "Fire Hose."
4. Smoke detector devices on each floor hallway near the elevator will activate the elevator if smoke is present, causing the elevator to descend to the first floor where it will remain until readjusted. Therefore, the corridors, elevators, and common areas are non-smoking areas.

#### Fire Prevention Information:

1. The building is constructed of steel and concrete construction and fire-proofed throughout.
2. The entire basement, including storage lockers, and the interior and exterior of the North wall of each floor are protected against fire by an automatic sprinkler system. The main control, drain valves and alarm are located overhead in the Southwest corner of the basement. When the sprinkler system is activated, the alarm located under the walkway in the Southwest corner of the building is rung. It is important that Unit Owners of Units D, E and F check their fire insurance policies to make certain that it covers damage caused by sprinklers, including leakage damage.
3. Private storage in the common area is not permitted. Garage areas must be kept neat and orderly in compliance with our fire insurance policy and fire regulations.

#### Food Waste and Garbage Disposal:

1. DO NOT put the following items down your kitchen drain or garbage disposal: coffee grounds, fibrous foods such as celery, artichoke leaves, onion skins, corn husks and silk, etc. Place these items in plastic bags tied shut or in heavy paper bags, which are stapled or taped shut for the trash chute.
2. DO NOT put grease down the drains. Solidify it in your refrigerator and then dispose of it as outlined above.
3. When using your garbage disposal, turn cold water on full force before and after grinding. Run water full force for one full minute after completion of the grinding phase. It is false economy to save electricity or water when using the food waste disposal.

#### Garage:

1. Use proper caution and no greater than 5 mph speed when driving in or out of the garage.
2. The electric garage door opener should not be used until you can see the door, to be certain it

is clear. After you have opened the garage door, it will close automatically after an interval of approximately 7 seconds. If you are having trouble with your automatic door opener, please check it with your neighbor to determine whether your control, or the door mechanism, is the problem. The batteries in your door opener control do need replacement at intervals. Unfortunately, whenever the battery is renewed, experience indicates that the opener mechanism may need adjustment. If battery replacement doesn't open the door remotely, please contact the Board of Directors.

3. Each car owner must maintain a suitable oil drip pan under the engine and keep it clean.
4. The entire garage floor is cleaned periodically under our maintenance program. At that time, you will be asked, and need, to move your car out of the garage for about half a day.
5. Do not use any garage space in the basement without permission of the Owner.
6. Personal storage must comply with fire regulations.

#### Keys, Openers, Door Phone, and Fobs:

1. Within three days of moving into the building or within three days of changing the locks to any Unit, the Owner must give the Board a current set of keys to the Unit to be used in case of an emergency or after 24 hours written notice posted on the bulletin board for building maintenance. If the Board needs to enter your Unit and a key is not available, a locksmith will be called at your expense and the Unit will be re-keyed.
2. Each Unit has been (or will be issued if not previously issued) only two (2) key fobs, one (1) garage door opener per designated or assigned parking space inside the garage, and the door phone listing for the Owner, the Owner's tenant, and the members of their respective families who reside in the Unit and do not have key fobs. These devices may not be given to, or used by, anyone else. Charges to the Association for providing, servicing, or disabling these devices shall be prorated among all Units whose device is serviced in the same service visit. For security reasons, listings must be the actual phone numbers of the listed persons; Owners must notify the Association promptly when a device is lost or stolen; and, a replacement fob or opener will be issued only upon receipt of an Owner's statement describing acceptable circumstances of the loss or damage and the payment of and additional \$200.00 per device. Units shall pay any phone charge caused by their listing. No listing may be a number outside the continental United States. Owners may have both their landline and their cell phone listed but tenants may have only one or the other listed. The Association shall be entitled to collect device charges from any escrow for the purchase or other acquisition of a Unit. For the purpose of this rule, "reside" means occupying the Unit as the principal place of residence more than half the year unless otherwise required by law, such as a custody order.

#### Laundry:

In the Common Area:

1. Use only liquid high efficiency detergent.
2. After using washers and dryers in the laundry room, be certain that they are thoroughly cleaned.
3. The filters in the dryers must be cleaned after each use in consideration of the next resident using them.
4. Do not change or adjust the hot and cold faucets connected to the washers.
5. Do not place other's overlooked laundry in plain view from the Laundry Area entryway, elevator, or stairwell.

6.

**In Units:**

1. Use only liquid high efficiency detergent.
2. Maintain a water alarm in your washing machine pan loud enough to alert neighbors of any water escape.

**Moving:**

1. At least three days advance notice of a move-in or move-out of a resident, furniture, equipment, or appliances must be given to the Board in writing.
2. Post a small notice on the Bulletin Board giving notice to the other homeowners of the move and remove the notice when the move is complete. Include the Owner's contact information so that other homeowners may contact the Owner immediately.
3. At the time of the advance notice, the Owner must give the Board complete contact information (names, address, phone numbers, email, emergency contact, etc.) so mailbox labels and front door entry system connections can be made or changed, and HOA communications can be provided to new Owners and residents and stopped for former owners and residents.
4. All moving of furniture, equipment, or appliances must be done through the garage except for those single items that can only fit through the front lobby. When those single items are moved through the front door, the Owner must supervise the front door and insure that the vehicle in which these single items are being moved is not parked in the driveway.
5. Owners must protect the Common Area, particularly the Elevator, without creating a hazard to others. The Owner who is moving is strictly liable for any damage, loss, or injury caused by the move and bears the burden of proof that the Owner did not cause the damage.
6. Owners shall pay a fee of \$200 at least one (1) week before the Owner, the Owner's tenant, or a member of the Owner's family or the Owner's tenant's family, moves in or out of a Unit. For the purpose of the foregoing sentence, "moves" means beginning residency or ending residency at the Unit. The purpose of the fee is to cover administrative costs and efforts involved in resident changes. In addition, Owners shall pay a refundable security deposit of \$1,000.00 at least one (1) week before an Owner or the Owner's tenant engages in moving at the Building. For the purpose of the foregoing sentence, "moving" means any transportation of major appliance, heavy equipment, large furniture, or other personal property reasonably likely to leave marks on any part of the Common Area requiring carpet cleaning, painting, repairs, or replacement. The purpose of this deposit is to defray the cost of potential damage caused to the common areas by such moving. If damage occurs to the Common Area during such moving, the Association will apply the security deposit toward the damage and any balance will be returned within 30 days thereafter. The Association shall be entitled to collect the fees and the deposit from any escrow for the purchase or other acquisition of the Unit.
7. Moving is allowed during Work Hours only.

**Noise Control:**

Television, radio, speaker, and stereo sounds must be at a low level, and other noise-producing activity, such as running children or noisy footwear on hard surface floors, must be courteously restrained.

**Parking:**

1. A note indicating the Unit being visited and a phone number where the visitor can be reached immediately must be placed on the dashboard of any car parking behind the Building.
2. Parking violators will be towed away at the Owner's expense without prior notice.
3. Aside from additional parking in the back of the Building provided by the HOA pursuant to the Governing Documents, many homeowners do not use their spaces. If you would like additional interior parking space, contact the Manager for a list of homeowners who might be interested in letting you use their space inside the garage.

Pest Control:

1. Make sure that any flowers or plants you bring into the building are free of insects.
2. There is a regular pest control service for the building. Individual service may be available during regular working hours for the elimination of pests covered in the contract by request to the Board. The pests covered are ants, roaches, waterbugs, fleas, spiders, silverfish, earwigs and rats.
3. If you notice any bad odors, unusual dirt, or insects in or around the building, please notify the Board.

Remodeling:

1. No remodeling may occur without the prior approval of the Board. Approval is conditioned upon complying with Article VIII of the Declaration, submission of a completed Architectural Improvements Application in the form of Exhibit "B", and the following requirements of this section.
2. The Owner must post notice of the remodel with the same information as for moving and the dates when any noise or inconvenience may occur.
  1. If furniture, equipment, appliances or remodel material is to be moved inside the building, the Owner must comply, and is responsible for their invitees complying, with the Rules on Elevator, Moving, Parking, Security, and Work Hours.
4. The Owner is also responsible for vacuuming or otherwise cleaning the elevator and common area after each use, each day.
5. The Owner may use only one exterior guest parking space from 8:00 a.m. to 5:00 p.m. each day during remodeling provided the requirements for guest parking are met.
7. The remodel may not impair the normal use of the garage dumpsters by other residents and the Owner must order a dumpster at the Owner's expense if the normal use is likely to be impaired.
8. During the remodel, the Owner is strictly liable for any damage to the Common Area during the remodel and bears the burden of proof that the Owner or the Owner's agent did not cause the damage.
9. Any homeowner who remodels their unit shall pay a refundable security deposit of \$2,500.00 to the HOA in advance for potential damage caused to the common areas during the remodel. If damage occurs to the common area during the remodel, the HOA will use the security deposit to pay for the damage. Any unused portion of the security deposit will be returned within 30 days after the homeowner's remodel is completed and the HOA Manager and another authorized agent of the Board together inspect the common area for damage. Remodel means any improvement that is subject to Article 8 of the Park Prospect CCRs.



#### Security:

1. No unauthorized person is allowed on the premises at any time. Owners are responsible for their or their tenant's family, guests, and invitees allowing access to an unauthorized person.
2. For security and in case of emergency, it is important that any live-in resident who is going to be absent for two weeks or more leaves a forwarding address and telephone number with the Board of Directors.
3. All doors shall remain closed except when opened to pass through them. All outside Common Area doors shall be locked.
4. In case of any vandalism or known criminal activity, call the Police Department, or telephone 911.
5. In order to maintain security, please report any malfunction of doors leading to the outside to the Board of Directors.
6. All newspapers and other publications for the residents must be left outside the front entry door to the building in the designated location. No papers may be left elsewhere in the Common Area. If you are not the subscriber, please do not take the subscription.
7. Each Owner must give the Board of Directors a key to the Owner's Unit in case of an emergency.
9. Callers must not be admitted to the building unless they identify themselves to your satisfaction over the entry system.

#### Smoking & Offensive Odors:

Due to the close proximity of the units in all directions and the offensive and health hazardous nature of smoking, smoking in the common areas as well as exclusive use common areas is prohibited. In addition, it is the owner's responsibility to prevent smoke from inside the owner's unit escaping into any common area or exclusive use common area as per the CC&Rs Section 6.1.3.

Television and Internet Reception: Television and internet reception is accomplished by cable, or by digital satellite dish not visible to the public or other Owners, and the Association may install reception through the antennae lines to all Units.

#### Tenants, Guests, and Invitees:

1. Tenants must observe the accepted practices at Park Prospect or the Board will exercise its right to refuse to renew a lease.
2. Owners are personally responsible for their Tenants', Family's, Guests', and Invitees' compliance with the Declaration, especially those present in the building during the Owner's absence.

#### Trash and Recycling:

1. Throw trash down the chute in only doubled securely fastened paper or plastic bags. DO NOT dispose of any unwrapped or un-bagged trash down the chute.
2. Put only bottles, cans, and paper inside the recycle bin on your resident floor. These bins are emptied each weekday. If they are full, take your recycle to the garage bin.
3. Shut the doors to the trash receptacles and the trash closets after use.
4. Cardboard boxes must be broken down and placed in the garage recycle bin.

Work Hours: Normal work hours are from 8:00 a.m. to 5:00 p.m., Monday through Friday. In consideration of others, please arrange for noticeable or audible work to occur after 9:00 a.m. No work shall occur on the weekends, legal holidays, or after normal work hours.

Violations of Governing Documents; Non-Exclusive Fines and Remedies:

Violations of the Governing Documents, which include the Declaration, the Bylaws and the Rules, will be addressed pursuant to California Civil Code sections 1354, 1363(h), 1363.810 et. seq. and 1369.510 et. seq., and Article XIII of the Declaration. The Declaration and California law provide that in the event of breach of any Rule by an Owner or Owner's tenant, or their respective family, guest, invitee, or employee, the Board for and on behalf of all the Association may take steps as may be appropriate to enforce compliance with the Rules. After a written warning to a homeowner, the Association may impose a non-exclusive fine of \$100.00 for a subsequent violation of the Rules or Declaration, and double the amount for each successive violation by the same Owner; except that the Association may remove a vehicle from the Project that is improperly parked in accordance with the California Vehicle Code Section 22658.

EXHIBIT "A"  
ELECTION RULES

These election rules are required by and promulgated in accordance with California Civil Code §1363.03. The Association adopts these Election Rules with respect to membership votes regarding (a) assessments, (b) election of Directors, (c) amending the Declaration, and (d) the grant of exclusive use of the common area.

1. Equal Access. If any candidate or member advocating a point of view is provided access to Association media, newsletters, or Internet Web sites during a campaign, for purposes that are reasonably related to that election, the Association shall provide equal access to all candidates and members advocating a point of view, including those not endorsed by the board, for purposes that are reasonably related to the election. The Association shall not edit or redact any content from these communications, but may include a statement specifying that the candidate or member, and not the Association, is responsible for that content.
2. Common Area. The Association shall ensure access to the common area meeting space during a campaign, at no cost, to all candidates, including those who are not incumbents, and to all members advocating a point of view, including those not endorsed by the board, for purposes reasonably related to the election. Said access is to be provided during regularly noticed Board meetings at the time set aside for "open forum."
3. Inspectors of Elections. One or three volunteer Members of the Association shall be appointed by the Board or the managing agent to serve as the independent inspectors of each election.
  - 3.1. The managing agent may assist the agent for the Inspectors of Elections.
  - 3.2. The managing agent shall have the power to retain custody of the ballots before and after such ballots are tabulated.
4. Proxies. Proxies are governed by 5.10 of the Bylaws.
5. Qualifications of Candidates shall be consistent with Section 6.2 of the Bylaws.
6. Nominations for Candidacy. Nomination for election to the Board of Directors may be made by a Nominating Committee.
  - 6.1.1 The nominating committee, if any, shall consist of a chairperson, who shall be a member of the Board, and two (2) other persons who may be Members of the Association.
  - 6.1.2 Each member of the nominating committee, if any, shall be appointed by the Board to serve for a period of one (1) year, and vacancies thereon shall be filled by the Board.

- 6.1.3 The nominating committee, if any, may make as many nominations for election to the Board as it shall, in its discretion, determine, but not less than the number of vacancies to be filled.
- 6.2 All candidates shall have reasonable opportunity to communicate their qualifications to Members and to solicit votes.
- 6.3 Nominations may be made from the floor at the annual meeting.
- 6.4 Nothing shall prevent a Member in good standing from nominating himself or herself for candidacy.
- 7. Quorum. Rules regarding quorums are found in the Bylaws at 5.7.
- 8. Vesting. No voting rights shall accrue to any Owner until Regular Assessments have first commenced for such Owner's Condominium.
- 9. Ballots; procedures.
  - 9.1. Ballots and two pre-addressed envelopes with instructions on how to return ballots shall be mailed by first-class mail or delivered by the Association to every Member not less than 30 days prior to the deadline for voting. In order to preserve confidentiality, a voter may not be identified by name, address, or lot, parcel, or unit number on the ballot. The Association shall use as a model those procedures used by California counties for ensuring confidentiality of voter absentee ballots, including all of the following:
    - 9.1.1. The ballot itself is not signed by the voter, but is inserted into an envelope that is sealed. This envelope is inserted into a second envelope that is sealed. In the upper left hand corner of the second envelope, the voter prints and signs his or her name, address, and lot, or parcel, or unit number that entitles him or her to vote.
    - 9.1.2. The second envelope is addressed to the Inspectors of Elections, who will provide the votes to the inspectors of election. The envelope may be mailed or delivered by hand to the managing agent.
  - 9.2. All votes shall be counted and tabulated by Inspectors of Election in public at a properly noticed open meeting of the Board or Members.
  - 9.3. Any candidate or other Member may witness the counting and tabulation of the votes.
  - 9.4. No person, including a Member or an employee of the management company, shall open or otherwise review any ballot prior to the time and place at which the

ballots are counted and tabulated.

- 9.5. The results of the election shall be promptly reported to the Board and shall be recorded in the minutes of the next meeting of the Board and shall be available for review by Members.
- 9.6. Within 15 days of the election, the Board shall publicize the results of the election in a communication directed to all Members.
10. Polls. The times polls open and close is as follows.
  - 10.1. Polls open when ballots are mailed or otherwise delivered to the Members.
  - 10.2. Polls close upon approval by the Members present at a meeting to close the balloting. If no meeting is held, polls close at the cut-off date established by the Board.
11. If there is a conflict in any portion of these Election Rules and Regulations with the existing law or Declaration, the existing law or Declaration shall prevail over these Rules.

EXHIBIT "B"  
ARCHITECTURAL GUIDELINES

Terms in these guidelines have the same meanings as they have in the Governing Documents. All proposed improvements and alteration to an Owner's Unit must comply with applicable Association Governing Documents and be submitted to the Board, in writing, on forms available from the Board. The breadth of this requirement is to avoid disagreement about whether work requires a permit; alert the Association of work that affects the health, safety, or peace of other residents; and, maintain architectural and design consistency where it is visible by the public in keeping with our effort to obtain Historical Designation.

1. No demolition, improvement, or alteration shall be done, installed, or constructed within the project by an owner or tenant, and no furnishings or plants shall be placed on a balcony, until the proposed plan describing the nature, design, kind, shape, height, width, color, materials and location has been submitted to, and approved in writing by, the Board, Architectural Review Committee, or Manager, as applicable.

2. To hasten the approval process, please describe the proposed changes. If applicable, include plans, to scale, that show:

Location of improvement in unit & unit boundary lines  
Complete dimensions of changes proposed  
Description of all materials, and their color scheme if visible to the public, from the Common Area, or from the Unit of another Owner  
Photograph of any furnishings or plants proposed to be located on the Owner's balcony

3. Please submit the following items also:

Completed ARCHITECTURAL IMPROVEMENTS APPLICATION,  
Three (3) sets of plans if applicable,  
A check for \$100 for the processing and review made payable to Park Prospect,  
A Security Deposit Check for \$2,500, made payable to Park Prospect.

4. Mail to:

**Park Prospect Homeowners Association  
c/o REI Properties, attention: Kaid Marouf  
8070 La Jolla Shores Drive # 452  
La Jolla, CA 92037**

5. Park Prospect Homeowners Association will confirm the receipt of your application. The plans will be reviewed and you will receive a written notice of the decision. Please note that the review process may take up to thirty (30) days. The Association therefore encourages applicants to begin this process well before the work is scheduled.

6. If the Committee recommends that the plans and specifications be modified, you may resubmit plans, within thirty (30) days, incorporating such changes for approval. The Committee shall respond within thirty (30) days after resubmission.

ARCHITECTURAL IMPROVEMENTS APPLICATION

RETURN FORM TO:

Park Prospect Homeowners Association  
c/o REI Properties, attn: Kaid Marouf  
8070 La Jolla Shores Drive # 452  
La Jolla, CA 92037

(PLEASE PRINT CLEARLY)

Date \_\_\_\_\_

Owner \_\_\_\_\_

Property Address \_\_\_\_\_

Daytime Phone Number \_\_\_\_\_ Email \_\_\_\_\_

DESCRIPTION OF PROPOSED IMPROVEMENTS (attach plans):

I understand that my proposed improvements may require a permit from the City/County Building Department or other Government agency and I will obtain all required permits before commencing any work. I agree I will do no work that will change the existing drainage patterns or structure. I am aware that any changes may result in substantial damage to adjacent properties.

I will assume the responsibility for any work under the above-proposed improvement that my contractors or I complete, which may, in the future, adversely affect adjacent properties. I will assume responsibility for all future maintenance of this addition or improvement.

\_\_\_\_\_  
Owner's Signature

The adjacent OWNERS who are affected by the proposed improvements have reviewed the proposed improvements. We understand that neighbor objections do not in themselves cause denial. The Architectural Review Committee may contact neighbors to consider their objections, if necessary.

P r o p e r t y	A d d r e s s	P r o p e r t y	A d d r e s s
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N a m e :	( P r i n t )	N a m e :	( P r i n t )
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