## **Gary Kent Offer Guidelines**

Please read carefully & follow them to help get your offer accepted! Thank you!

1. Pre-Qual, Pre-Approval, & Cross-Qual  N/A for cash offers	☐ A) Attach prequal or preapproval from your buyer's lender
	B) If under 20% down, you must have a written or verbal cross-qual from the lender in MLS remarks. Please don't ask if required. If in process, send your offer and note the status of
	the cross-qual.
	<ul> <li>C) Prequal / PreApproval letter:         <ul> <li>Names are identical to those in the offer</li> <li>States financing type (e.g. conventional, VA)</li> <li>States down payment %, which matches the offer</li> <li>States loan or price that meets or exceeds offered price</li> </ul> </li> </ul>
	<ul> <li>D) Clearly disclose any government financing assistance, which must also be referenced in the prequal/preapproval.</li> </ul>
2. Proof of Funds	□ A) Proof of funds for down + closing costs: <u>MUST show buyer</u> name & be legible. Circle balances & cross out account #s. Screen shots without names are not acceptable.
	B) Double-check the math so the amount is sufficient. If multiple statements, please add amounts to show the total.
3. FICO Scores	☐ A) Credit report page showing FICO scores & buyer name(s).
N/A for cash offers	If possible, please don't send extra pages.
4. Offer	☐ A) Realistic price. No lowball offers, nor high offers that the buyer plans to renegotiate during escrow. Note: the counter may say that seller can unilaterally cancel if the buyer attempts to renegotiate.
	☐ B) NO "assignee" or "nominee"
	C) Financing boxes checked if VA or FHA.
	□ D) Financing consistent w/ MLS (e.g. VA only if offered VA)
	□ E) If a pest control clearance is desired, write in the offer now. We're NOT suggesting you ask. But if you ask later, you probably won't get one. A pest control report is likely attached in MLS.