

PROPOSAL FOR HISTORICAL SERVICES: CITY OF SAN DIEGO HISTORIC CONDITIONS REPORT

RE: 2629 Island Ave., San Diego, CA

Dear Ricardo and Carrin,

Thank you for allowing us the opportunity to present our proposal for this project. At IS Architecture, we are experienced in preserving the historic character and architectural integrity of communities like Sherman Heights and Grant Hill. With our deep expertise in Historic Preservation and commitment to excellence, we look forward to collaborating with you to deliver a thorough and insightful Historic Conditions Report tailored to your needs.

At IS Architecture, we combine extensive experience, specialized expertise, and a steadfast dedication to client service, ensuring the successful and timely delivery of every project. As a certified State Women-Owned Business Enterprise (SWBE), Small Business Enterprise (SBE), and Small Local Business Enterprise (SLBE) with the City of San Diego, we are proud to bring a distinct level of professionalism and capability to our work.

Our firm's specialization in Historic Preservation and Historic Architecture uniquely equips us to meet the requirements of the requested City of San Diego report. The report will be prepared by a qualified historic preservation specialist who meets the Secretary of the Interior's Professional Qualifications Standards.

With a talented team of professionals, we are committed to delivering a detailed and thorough Historic Conditions Report tailored to the project requirements.

SCOPE OF WORK:

Completion of a Historic Conditions Report for the City of San Diego for the resource at the following property: 2629 Island Ave., San Diego, CA

- The report will assess the proposed project's conformance with the Secretary of the Interiors Standards for Historic Preservation for Rehabilitation and Sherman Heights & Grant Hill Park Historic District Design Criteria and Guidelines
- The report will provide a clear description of the building's architectural history: its original appearance, what changes were made and when, a description of the property and current conditions.
- The report will provide guidance regarding any proposed restoration work.
- The report will not update the historical evaluation of the property.

DESCRIPTION OF CITY OF SAN DIEGO HISTORIC CONDITIONS REPORT SERVICES:

IS Architecture will prepare a Historic Conditions Report following the City of San Diego's Preservation Staffs request.

SERVICES PHASES:

Below are the descriptions of our Historic Conditions Report Scope Phases.

PHASE 1: SITE VISIT

IS Architecture will perform one (1) site visit to the property for the purpose of recording the current conditions. No additional site visits or research are anticipated.

PHASE 2: PROJECT ASSESSMENT

- Based on the site visit, and the clients provided construction documents; IS Architecture will assess the proposed project's conformance, with the Secretary of the Interiors Standards for Historic Preservation for Rehabilitation and the Sherman Heights & Grant Hill Park Historic District Design Criteria and Guidelines for the applicable historic district.

PHASE 3: REPORT DRAFTING

IS Architecture will prepare a draft of the Historic Conditions Report. IS Architecture does not guarantee that the report will find the project in conformance with the Secretary of the Interiors Standards for Historic Preservation for Rehabilitation and the Sherman Heights & Grant Hill Park Historic District Design Criteria and Guidelines but will notify the Client if the project will be found in non-conformance and provide recommendations in the report as how to attain conformance. The contents of the report will include:

- Historic Properties:
 - o Brief Description of significance/eligibility as a historic resource for properties identified as contributors to a historic district
 - o Description of property and current conditions and Evaluation of Existing Conditions
 - o Description of the proposed project and Evaluation of Project Compliance with the Secretary of the Interior's Standards for Rehabilitation and applicable City historic preservation design standards
 - The Secretary of the Interiors Standards for Historic Preservation for Rehabilitation
 - Sherman Heights & Grant Hill Park Historic District Design Criteria and Guidelines
 - o Additional recommendations, as deemed necessary

PHASE 4: SUBMITTAL TO THE CITY OF SAN DIEGO

IS Architecture will provide a digital copy of the draft report to the client for review and comment. IS Architecture will meet with the Client to discuss any questions and comments and update the report in accordance.

- Following the Client's approval, a final digital copy of the report will be provided to the Client to be included as part of the project's submittal to the City of San Diego.

PHASE 5: CITY OF SAN DIEGO REVIEW OR COMMENTS PERIOD

IS Architecture will respond to comments received from the City of San Diego and revise the report accordingly.