## **HELP US RESPOND QUICKLY TO YOUR OFFER!**

# Offer Submission Instructions

Please submit offers to **DesireeKates@gmail.com** with the <u>Property Address & your Clients</u>
<u>Last Name in the subject line.</u> i.e. 1062-64 Tourmaline St. – Jones Offer

All documents should be submitted as **PDF attachments**. \*\*Please <u>DO NOT</u> include links to Dropbox, Google Drive, DocuSign or any similar file sharing services. Files should be immediately accessible from the email message \*\*

\*\*Please write offers on: C.A.R. form RIPA - Residential Income Purchase Agreement

#### **Seller, Title and Escrow Services:**

Seller is: The Garstang Family Trust – Trustees are: David Garstang & Marlene Garstang

**Escrow to be:** North Inland Escrow

Title to be: Corinthian Title - Kim Field

### **Other Terms:**

Earnest Money Deposit: Minimum of 2% of the purchase price. Deposited within 2 Bus. Days.

**Escrow Fees:** Buyer and Seller "Each to pay their own fees"

NHD: First American

#### Please complete ALL Agent information on the RPA (use MLS Connect in ZipForms or Type in):

Keller Williams Realty - San Diego North Inland - Broker DRE#: 01870514

Desiree M. Kates - CA DRE#: 01377429

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